

# Document Pack



Mark James LLM, DPA, DCA  
Prif Weithredwr,  
Chief Executive,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
County Hall, Carmarthen. SA31 1JP

**WEDNESDAY, 21 NOVEMBER 2018**

## **TO: THE EXECUTIVE BOARD MEMBER FOR LEADER**

**I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER WHICH WILL BE HELD IN LEADER'S OFFICE, COUNTY HALL, CARMARTHEN, AT 11.00 AM, ON TUESDAY, 27TH NOVEMBER, 2018 FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.**

*Mark James* CBE

**CHIEF EXECUTIVE**



**PLEASE RECYCLE**

<b>Democratic Officer:</b>	<b>Martin S. Davies</b>
<b>Telephone (direct line):</b>	<b>01267 224059</b>
<b>E-Mail:</b>	<b>MSDavies@carmarthenshire.gov.uk</b>
<b>Ref:</b>	<b>AD016-001</b>

# **A G E N D A**

**1. DECLARATION OF PERSONAL INTERESTS.**

**2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON:**

**2.1 8TH NOVEMBER 2018;** 3 - 6

**2.2 16TH NOVEMBER 2018.** 7 - 8

**3. FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS: TARGETED FINANCE FUND & WELSH CHURCH FUND.** 9 - 26

**4. REPORTS NOT FOR PUBLICATION.**

FOLLOWING CONSIDERATION OF ALL THE CIRCUMSTANCES OF THE CASE AND FOLLOWING THE APPLICATION OF THE PUBLIC INTEREST TEST THE EXECUTIVE BOARD MEMBER MAY CONSIDER THAT THE FOLLOWING ITEM IS NOT FOR PUBLICATION AS IT CONTAINS EXEMPT INFORMATION AS DEFINED IN PARAGRAPH 14 OF PART 4 OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT, 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) (WALES) ORDER 2007.

**5. CARMARTHENSHIRE BUSINESS FLOOD RELIEF FUND.** 27 - 50

*Note:- The press and public are not be entitled to attend the meeting. The decision record will be published normally within 3 working days.*

# EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER

**THURSDAY**, 8 November 2018

**PRESENT: Councillor:** E. Dole (Executive Board Member).

**The following officers were in attendance:**

M. Bull, Economic Development Area Manager  
C. Owen, Community Regeneration Assistant  
K. Thomas, Democratic Services Officer

Leader's Office, County Hall, Carmarthen - County Hall, Carmarthen - 3.30 - 4.00 pm

**1. DECLARATION OF PERSONAL INTERESTS.**

Councillor	Minute Number	Nature of Interest
E. Dole	3 – Financial Assistance from the following grant funds: Targeted Finance Fund & Welsh Church Fund - Caersalem Independent Chapel	Part Time Minister at the Chapel
E.Dole	3 – Financial Assistance from the following grant funds: Targeted Finance Fund & Welsh Church Fund – Pontyberem Community Council	Grandchildren attend Pontyberem School

**2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON 30TH OCTOBER 2018.**

**RESOLVED** that the decision record of the meeting held on the 30<sup>th</sup> October, 2018 be signed as a correct record.

**3. FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS: TARGETED FINANCE FUND & WELSH CHURCH FUND**

(NOTE: Councillor E. Dole had earlier declared an interest in the application submitted by Caersalem Independent Chapel for financial assistance from the Welsh Church Fund and in the application submitted by the Pontyberem Community Council for financial assistance from the Targeted Finance Fund)

**RESOLVED**

**3.1 that the following applications for assistance from the Welsh Church Fund and Targeted Finance Fund be approved subject to the usual terms and conditions and those specified in the report:**

**Applicant**

Carmarthen and District Youth Opera  
 St Clears RFC  
 Cyfle Building Skills Ltd  
 Matthew Davies

**Award**

£3,000.00  
 £3,000.00  
 £7,500.00  
 £150.00

**3.2 that the applications submitted by Caersalem Independent Chapel and Pontyberem Community Council be referred to the Executive Board for determination.**

**4. REPORTS NOT FOR PUBLICATION.**

**RESOLVED** pursuant to The Local Government Act 1972 as, amended by The Local Government (Access to Information) (Variation) (Wales) Order 2007 that the following items were not for publication as the reports contained exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Act.

**5. CARMARTHENSHIRE BUSINESS FLOOD RELIEF FUND**

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 4 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained detailed information about the business and financial affairs and ambitions of the applicants. In this case, the public interest in transparency and accountability is outweighed by the public interest in maintaining confidentiality, as disclosure of this information would be likely to damage the applicants at this stage.

The Executive Board Member considered applications for assistance from the Carmarthenshire Business Flood Relief Fund.

**RESOLVED** that the following applications for applications for assistance from the Carmarthenshire Business Flood Relief Fund be approved subject to the usual terms and conditions and those specified in the report:-

**Applicant**

Cresselly Arms – Pontargothi  
 Majka Polish Shop, Llanybydder  
 Swains Commercial (part 2)- LLanybydder  
 Argoed Meadow Caravan Site – Cenarth  
 Eryl Jones Accountant – Llanybydder

**Award**

£4670.00  
 £1135.49  
 £2562.52  
 £4184.47  
 £1714.66

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EXECUTIVE BOARD MEMBER

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DATE

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# EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER

**FRIDAY**, 16 November 2018

**PRESENT: Councillor:** E. Dole (Executive Board Member).

**The following officers were in attendance:**

M. Bull, Economic Development Area Manager  
B Hale, Economic Development Coordinator  
M.S. Davies, Democratic Services Officer  
E. Bryer, Democratic Services Officer

**Leader's Office, County Hall, Carmarthen 9.30 am - 10.20 am**

**1. DECLARATION OF PERSONAL INTERESTS**

There were no declarations of personal interests.

**2. REPORTS NOT FOR PUBLICATION**

**RESOLVED** pursuant to The Local Government Act 1972 as, amended by The Local Government (Access to Information) (Variation) (Wales) Order 2007 that the following items were not for publication as the reports contained exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Act.

**3. CARMARTHENSHIRE BUSINESS FLOOD RELIEF FUND**

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 2 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act). The public interest test in this matter related to the fact that the report contained detailed information about the business and financial affairs and ambitions of the applicants. In this case, the public interest in transparency and accountability is outweighed by the public interest in maintaining confidentiality, as disclosure of this information would be likely to damage the applicants at this stage.

The Executive Board Member considered applications for assistance from the Carmarthenshire Business Flood Relief Fund.

**RESOLVED** that the following applications for applications for assistance from the Carmarthenshire Business Flood Relief Fund be approved subject to the usual terms and conditions and those specified in the report:-

<u><b>Applicant</b></u>	<u><b>Award</b></u>
Afon Teifi Caravan Park, Pentrecagal	£4999.00
Diablos on the Quay, Carmarthen	£3097.00
Hagans Café and Fish & Chip Shop, Pensarn	£4995.78

**4. CARMARTHENSHIRE BUSINESS START UP/BUSINESS GROWTH FUND**

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 2 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained detailed information about the business and financial affairs and ambitions of the applicants. In this case, the public interest in transparency and accountability is outweighed by the public interest in maintaining confidentiality, as disclosure of this information would be likely to damage the applicants at this stage.

Further to minute 2 of the meeting held on the 19<sup>th</sup> February 2018 the Executive Board Member considered applications for assistance from the Carmarthenshire Business Start-Up Fund and Carmarthenshire Business Growth Fund. The priority of both funds was to support the creation of jobs and new businesses within the County.

**RESOLVED** that the following applications for assistance from the Carmarthenshire Business Start-Up Fund and Carmarthenshire Business Growth Fund be approved subject to the usual terms and conditions and those specified in the report:

**Carmarthenshire Business Start-Up Fund****Applicant**

Welshtastic  
Rufus Travel  
Lisa Fearn Ltd T/A Y Sied  
Highly Ltd

**Award**

£1,549.93  
£1,613.31  
£10,000.00  
£1,147.75

**Carmarthenshire Business Growth Fund****Applicant**

Midtec  
LSN Diffusion  
Sapphire Windows

**Award**

£10,000.00  
£9,335.00  
£9,700.00

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**EXECUTIVE BOARD MEMBER**


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**DATE**



## EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER 27/11/2018

<b>Executive Board Member:</b>	<b>Portfolio:</b>
<b>Cllr. Emlyn Dole</b>	<b>Leader</b>

### FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS: TARGETED FINANCE FUND & WELSH CHURCH FUND

Recommendations / key decisions required:

**Welsh Church Fund – Annex 1**

2 Applications – Total Value = £12,388.00

**Targeted Finance Fund – Annex 2**

1 Application – Total Value = £10,000.00

**Total Number of Applications - 3      Total Value = £22,388.00**

**Reasons:**

Development of Sustainable Communities within Carmarthenshire

Directorate Name of Head of Service: Helen L Morgan	Designations: Development Manager Regen & Policy	Tel: 01267 242367 HLMorgan@carmarthenshire.gov.uk
Report Author: Caroline Owen	Bureau Officer	Tel: 01269 590216 CAOwen@carmarthenshire.gov.uk

**Declaration of Personal Interest (if any): None**

**Dispensation Granted to Make Decision (if any): N/A**

**DECISION MADE:**

**Signed:**

DATE: \_\_\_\_\_

EXECUTIVE BOARD MEMBER

The following section will be completed by the Democratic Services Officer in attendance at the meeting



**EICH CYNGOR arleinamdani**  
www.sirgar.llyw.cymru

**YOUR COUNCIL doitonline**  
www.carmarthenshire.gov.wales

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b>	
Reason(s) why the Officer's recommendation was <b>not adopted:</b>	

# EXECUTIVE SUMMARY

## EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER

### 27<sup>TH</sup> NOVEMBER 2018

#### FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS: TARGETED FINANCE FUND & WELSH CHURCH FUND

To approve the following:

#### RECOMMENDATIONS / KEY DECISIONS REQUIRED:

##### Welsh Church Fund – Annex 1

2 Applications – Total Value = £12,388.00

##### Targeted Finance Fund – Annex 2

1 Application – Total Value = £10,000.00

**Total Number of Applications - 3      Total Value = £22,388.00**

DETAILED REPORT ATTACHED?

YES

### IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

**Signed:** Helen L Morgan      Development Manager Regeneration & Policy

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

### CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

**Signed:** Helen L Morgan      Development Manager Regeneration & Policy

- 1. Local Member(s)** As per individual reports
- 2. Community / Town Council** As per individual reports
- 3. Relevant Partners** As per individual reports
- 4. Staff Side Representatives and other Organisations** As per individual reports

**Section 100D Local Government Act, 1972 – Access to Information**  
**List of Background Papers used in the preparation of this report:**

**THESE ARE DETAILED BELOW**

<b>Title of Document</b>	<b>File Ref No.</b>	<b>Locations that the papers are available for public inspection</b>
<b>Welsh Church Fund</b>	<b>WCF-18-16</b> <b>WCF-18-17</b>	Rural Business Development Centre, Nant y Ci, Carmarthen. Carmarthenshire. SA33 5DR
<b>Targeted Finance Fund</b>	<b>TFF-18-07</b>	Rural Business Development Centre, Nant y Ci, Carmarthen. Carmarthenshire. SA33 5DR

## Regeneration &amp; Leisure Executive Board Report

Welsh Church Fund 2018 - 2019

Report Author: Caroline Owen

[CAOwen@carmarthenshire.gov.uk](mailto:CAOwen@carmarthenshire.gov.uk)

Tel: 01269 590216

Balance Available: £73,058.55

Report Value: £12,388.00

1 of 2

Application Reference – WCF-18-17

Project Title	Essential Repairs to Vestry facilities
Applicant	Adulam Baptist Chapel
<b>Project Description</b>	<p>Adulam Baptist Chapel was founded in 1709 AD, Adulam Baptist Chapel is the oldest non-conformist chapel in Llanelli. The building was constructed in 1840 AD with additional renovations made in 1879.</p> <p>The chapel is utilised on a regular basis with two services every Sunday, Weddings, Baptisms, Funerals, Sunday School, Harvest Services, St David's Day concerts, prayer meetings, Christmas parties, Area Denominational and Interdenominational meetings, quarterly ministerial meetings, meetings of the Baptist Association of Carmarthenshire, Llanelli Town Civic Services and the Deacons and Trustees meetings.</p> <p>The vestry is a key space and currently there are issues with the toilet facilities within the vestry which are in a very poor condition and need updating. Proposed will be to re-plaster and paint the internal walls of the vestry's facilities. The chapel members currently have to hire in portable toilets for each event to avoid the disappointment over their current facilities. The upgrade/refurbishment of the vestry toilets will make it more assessable and friendly to wheelchair users and be able to offer improved changing facilities for young members attending Sunday school.</p> <p>Following the upgrade and transformation to the vestry's toilet facilities this will help play a key role for access to future services. A safe and unique space in the village, accessible by all which is comfortable. The area can be utilised in many different ways including for educational purposes and to help support a culturally dynamic area.</p>
<b>Total Project Cost</b>	<b>£9,552.00- Gross</b>
<b>Eligible Capital</b>	<p><b>£9,552.00</b></p> <p><b>All Materials include (below)</b></p> <p>Re-plaster / Painting</p> <p>Electrics &amp; plumbing works</p> <p>Removal skip</p>

<b>Eligible Revenue</b>	New lighting Nil
<b>Ineligible Costs</b>	Nil
<b>Cllr and Officer Consultations Undertaken</b>	Consultation has been undertaken with the local and wider community, also current users of the venue, which identified the need for this project and individual letters have also been received from the local junior school.
<b>Ownership/ Lease</b>	Not applicable
<b>Funding Package</b>	<b>£9,552.00</b>
<b>Value of Community Investment</b>	<b>£9,552.00</b>
<b>Amount of grant requested</b>	<b>£2,388.00 @ 25%</b>
<b>Value of Levered Funds</b>	<b>£7,164.00</b> James Pantyfedwen – applied
<b>Economic Benefit</b>	<ul style="list-style-type: none"> <li>• Number of individuals into training/education</li> <li>• Number of individuals into volunteering</li> <li>• Number of individuals into employment</li> <li>• <b>Number of community groups assisted - 1</b></li> <li>• Number of social enterprises created</li> <li>• Number of social enterprises supported</li> <li>• Number of full time jobs created</li> <li>• Number of jobs safeguarded</li> <li>• <b>Public and private leverage funding - £7,164.00</b></li> </ul>
<b>Officer Comments</b>	<p>The chapel holds a lot of fundraisers and school concerts where at the moment some of their funds are going on portable toilets therefore the improvements are essential, which will endeavour to increase community usage of the facility also.</p> <p>Having the new toilet facilities space would make possible increased use of the facility for social community purposes, significantly improving long term sustainability of a community asset.</p>
<b>Officer Recommendation</b>	<b>Award - £2,388.00</b>
<b>Subject to</b>	

## Application Reference – WCF-18-16

<b>Project Title</b>	Leisure Centre Building Extension
<b>Applicant</b>	<b>Trimsaran Village Forum</b>
<b>Project Description</b>	<p>The Lesiure Centre has been in community ownership since 2002, and even though it may be unique as a community owned facility, it is not unique to the concept of a being a one stop shop provider and in order to maximise its potential and further develop services for future generations it is essential to extend its footprint to allow space to grow and develop services that are essential to the community.</p> <p>The need for the project has been identified by the Forum centre staff and users of the facility, also the wider community. The centre does not have adequate space to provide a number of key activities and these services are either not currently being provided within the village or are temporary housed at facilities that are not fit for purpose.</p> <p>This project is to enable Trimsaran Forum to build an extension to the existing Leisure Centre to create further space for workshops and training, which will allow the facility to accommodate a family group, youth provision, older people activities and further training to all in the surrounding area.</p> <p>The proposed extension will be an L shaped single story attached to the current cafe area and within the boundaries of the current land leased from Carmarthenshire County Council and in order for the floor space to be maximised there will be a bi folding door between the existing cafe and new extension, which will allow a multipurpose space that can service a variety of functions and activities.</p> <p>The project will increase footfall at the centre and provide additional income, this will in turn increase the centre's future sustainability and its ability to provide services and activities for future generations.</p> <p>The aim will be to raise the education standards of the community and provide them with the skills and confidence needed to develop and expand their earning capacity, helping to raise the standards of living in the area, by providing a programme of training and education, delivered through partnerships with organisations such as Coleg Sir Gar, Menter Cwm Gwendraeth, CAVS and Community First.</p> <p>The extension will give Bobl Bach the ability to reach out to the families that are not currently accessing the service as Trimsaran is a Flying Start area that has 105 children from the ages of 0-3 that do not currently use the provision and this project will provide and benefit them in having the space to grow and to be able to offer additional services to the families, providing a closer relationship</p>

	<p>with the wider community which its current facility does not allow. It will provide them space to have one to one sessions of a private nature that are essential within this service.</p> <p>The future development of the centre is ongoing as it is expected that the centre will continue to provide the community with the necessary services and be able to adapt to the future needs of the village. It is intended that the three key services will continue into the future as part of the development of the centre as the hub of the community as all three are essential to the health and wellbeing of the community.</p> <p>The village of Trimsaran has the highest percentage of Welsh speakers within the county of Carmarthenshire and is key to the identity of the village and despite a large number of non-Welsh speakers' moving into the area it has retained the language, which is partly due to having a category A Welsh speaking school but also due to traditional activities and cultural events that have been continued and preserved.</p> <p>The Forum is particularly keen to ensure Trimsaran retains its Welsh language for future generations and see the Leisure Centre as being a key element of sustainability and there is also strong partnerships with Menter Cwm Gwendraeth Elli and the project aims to provide a programme of Welsh Language learning in addition to the current "Clonc" afternoon session held in the cafe each week.</p> <p>As a community facility and registered charity the centre is constantly seeking ways of raising funds through events and functions, through sales and hire charges to enable self-sustainability, however, in order to be able to develop new services to the community it does require some assistance through grant funding.</p>
<b>Total Project Cost</b>	<b>£210,356.00 - Gross</b>
<b>Eligible Capital</b>	<b>£210,356.00</b> Building extension Full tender specification breakdown received with application
<b>Eligible Revenue</b>	Nil
<b>Ineligible Costs</b>	Nil
<b>Cllr and Officer Consultations Undertaken</b>	<ul style="list-style-type: none"> <li>• Cllr Kim Broom</li> <li>• Meryl Gravell OBE</li> <li>• Trimsaran Community Council</li> <li>• Mike O'Shea – Welsh Government</li> <li>• Coleg Sir Gar</li> <li>• Lisa Clarridge – Head of Community Grants</li> <li>• Nerys Burton – Chief Executive Menter Cwm Gwendraeth</li> <li>• Amy Wakefield – CCC Senior Community Involvement Officer</li> </ul>



	<ul style="list-style-type: none"> <li>• CCC Planning Department</li> <li>• Pobol Bach Family Centre</li> <li>• Derwendeg Medical Centre Trimsaran</li> </ul>
<b>Ownership/ Lease</b>	Lease agreement with CCC
<b>Funding Package</b>	<b>£210,356.00</b>
<b>Value of Community Investment</b>	<b>£210,356.00</b>
<b>Amount of grant requested</b>	<b>£10,000.00 @ 4.75%</b>
<b>Value of Levered Funds</b>	<b>£200,356.00</b> £155,000 – Community Facilities Programme - secured £25,000 – Solar Panel – secured £10,356.00 – Own funds secured £10,000 – Targeted Finance fund – applied
<b>Economic Benefit</b>	<ul style="list-style-type: none"> <li>• <b>Number of individuals into training/education - 40</b></li> <li>• <b>Number of individuals into volunteering - 22</b></li> <li>• Number of individuals into employment</li> <li>• <b>Number of community groups assisted - 12</b></li> <li>• Number of social enterprises created</li> <li>• Number of social enterprises supported</li> <li>• <b>Number of full time jobs created - 2</b></li> <li>• <b>Number of jobs safeguarded - 2</b></li> <li>• <b>Public and private leverage funding - £200,536</b></li> </ul>
<b>Officer Comments</b>	<p>Welsh Government funding was approved mid-July 2018, following procurement tender process, which was finalised in October 2018, which identified a shortfall against original application costs submitted. Therefore this funding has been applied due to the deadline of all match funding confirmation being secured to be confirmed with Welsh Government by 1<sup>st</sup> December 2018, as all CFP monies have to be spent by 31<sup>st</sup> March 2019.</p> <p>Without the approval of this funding, may jeopardise the overall project commencing, which has been two years in developing to this stage.</p> <p>The centre enjoys the full support of the community council who provide both financial support and advice on all matters relating to maintaining and developing the Leisure Centre as a hub of the community and enjoys the support of the community the individuals and organisations that use the facility, as it is valued and enjoyed as a place for all to meet.</p>

	<p>There will always be an ongoing programme of product development the forum will always seek ways of making Trimsaran a better place to life and work.</p> <p>As the overall project is in excess of £100,000 the value of award is in line with the funding criteria.</p>
<b>Officer Recommendation</b>	<b>Award - £10,000.00</b>
<b>Subject to</b>	

**Executive Board Member Decisions Meeting for the Leader  
Targeted Finance Fund  
2018 - 2019**

**Report Author: Caroline Owen**  
[CAOwen@carmarthenshire.gov.uk](mailto:CAOwen@carmarthenshire.gov.uk)  
**Tel: 01269 590216**

**2018/19 Budget Available - £34,000**

**Full Report Value: £20,000**

1 of 1

**Application Reference: TFF/18/07**

<b>Project Title</b>	Leisure Centre Building Extension
<b>Applicant</b>	Trimsaran Forum
<b>Ward</b>	<b>Trimsaran - Gwendraeth</b>
<b>Project Description</b>	<p>The Lesiure Centre has been in community ownership since 2002, and even though it may be unique as a community owned facility, it is not unique to the concept of a being a one stop shop provider and in order to maximise its potential and further develop services for future generations it is essential to extend its footprint to allow space to grow and develop services that are essential to the community.</p> <p>The need for the project has been identified by the Forum centre staff and users of the facility, also the wider community. The centre does not have adequate space to provide a number of key activities and these services are either not currently being provided within the village or are temporary housed at facilities that are not fit for purpose.</p> <p>This project is to enable Trimsaran Forum to build an extension to the existing Leisure Centre to create further space for workshops and training, which will allow the facility to accommodate a family group, youth provision, older people activities and further training to all in the surrounding area.</p> <p>The proposed extension will be an L shaped single story attached to the current cafe area and within the boundaries of the current land leased from Carmarthenshire County Council and in order for the floor space to be maximised there will be a bi folding door between the existing cafe and new extension, which will allow a multipurpose space that can service a variety of functions and activities.</p> <p>The project will increase footfall at the centre and provide additional income, this will in turn increase the centre's future sustainability and its ability to provide services and activities for future</p>

	<p>generations.</p> <p>The aim will be to raise the education standards of the community and provide them with the skills and confidence needed to develop and expand their earning capacity, helping to raise the standards of living in the area, by providing a programme of training and education, delivered through partnerships with organisations such as Coleg Sir Gar, Menter Cwm Gwendraeth, CAVS and Community First.</p> <p>The extension will give Bobl Bach the ability to reach out to the families that are not currently accessing the service as Trimsaran is a Flying Start area that has 105 children from the ages of 0-3 that do not currently use the provision and this project will provide and benefit them in having the space to grow and to be able to offer additional services to the families, providing a closer relationship with the wider community which its current facility does not allow. It will provide them space to have one to one sessions of a private nature that are essential within this service.</p> <p>The future development of the centre is ongoing as it is expected that the centre will continue to provide the community with the necessary services and be able to adapt to the future needs of the village. It is intended that the three key services will continue into the future as part of the development of the centre as the hub of the community as all three are essential to the health and wellbeing of the community.</p> <p>The village of Trimsaran has the highest percentage of Welsh speakers within the county of Carmarthenshire and is key to the identity of the village and despite a large number of non-Welsh speakers' moving into the area it has retained the language, which is partly due to having a category A Welsh speaking school but also due to traditional activities and cultural events that have been continued and preserved.</p> <p>The Forum is particularly keen to ensure Trimsaran retains its Welsh language for future generations and see the Leisure Centre as being a key element of sustainability and there is also strong partnerships with Menter Cwm Gwendraeth Elli and the project aims to provide a programme of Welsh Language learning in addition to the current "Clonc" afternoon session held in the cafe each week.</p> <p>As a community facility and registered charity the centre is constantly seeking ways of raising funds through events and functions, through sales and hire charges to enable self-sustainability, however, in order to be able to develop new services to the community it does require some assistance through grant funding.</p>
<b>Total Project Cost</b>	<b>£210,356.00 - Gross</b>
<b>Eligible Costs</b>	<b>£210,356.00</b> Building extension Full tender specification breakdown received with application

<p><b>Amount and % of grant requested</b></p> <p><b>Match funding</b></p>	<p><b>£10,000.00 @ 4.75%</b></p> <p><b>£200,356.00</b></p> <p>£155,000 – Community Facilities Programme - secured  £25,000 – Solar Panel – secured  £10,356.00 – Own funds secured  £10,000 – Welsh Church Fund – applied</p>
<p><b>Evidence of Need / Community Engagement</b></p>	<p>Consultation with the community and service providers has been undertaken at all opportunity over the past 18 months, at events and activities and with other organisations.</p> <p>There has been Individual consultation with;</p> <ul style="list-style-type: none"> <li>• Trimsaran Primary School</li> <li>• CCC Social Care and Housing</li> <li>• Un Sir Gar</li> <li>• Menter Cwm Gwendraeth Elli</li> <li>• Trimsaran Community Heritage</li> <li>• Community First</li> <li>• Carmarthenshire County Council</li> <li>• Coleg Sir Gar</li> <li>• Bobl Bach Family Centre</li> <li>• Llanelli Rural Council</li> <li>• Local County Councillor</li> <li>• Meryl Gravell OBE</li> <li>• Trimsaran Community Council</li> <li>• Dyfed Powys area PCSO's</li> <li>• Trimsaran WI and Choir</li> <li>• Trimsaran RFC</li> <li>• CAVS – Carmarthenshire Association of Voluntary Services</li> <li>• Scarlets Community Officer</li> <li>• Aman Awel Tawe</li> <li>• Swansea City Community Officer</li> <li>• Coalfields Regeneration Trust</li> <li>• West Wales Rugby League Junior Team</li> </ul> <p>Meetings with some of the organisations lead to a series of events during the summer school holidays of 2017, activities ranged from two Football Summer Camps held by Swansea City and six weekly camps held by the Scarlets and there was also a five day camp of “North American Indian” activities, attendance levels at each of the events were approximately 20 children per session .</p> <p>The events were funded through the Dyfed Powys Police Commisioners Fund and came about through consultation with the local PCSO's and in direct result of consultation with parents. In addition the local primary school circulated a questionnaire on behalf of the forum , the results clearly indicated the lack of youth</p>

	<p>provision within the village.</p> <p>Over the past twelve months a series of 6 events and activities have been held at the centre each were attended by 100 plus children and adults , these events have been developed in the first instance to provide the young families with events that provide family participation and a chance to socialise, meet new people share experiences and have some fun.</p> <p>The secondary benefit of holding these events was to gather information on the specific needs of the young people. Questionnaires were circulated and completed, however it is the social media that has been more revealing as the centre face book page has been extremely busy and very enlightning .Every indication is that the younger families feel that there is insufficient activities within the village for young people, although regular events achieve some success it has become apparent that the loss of the youth club over seven years ago has had a negative effect on the village.</p> <p>The reguar meetings with the Family group known as “Bobl Bach” who are part of the Carmarthenshire organisation known as Plant Dewi have identified the need to provide a fit for purpose space at the centre for family groups to meet and hold events. Bobl Bach are are currently housed at the Housing Complex, which is totally not suitable for their needs.</p> <p>Consultation has also been undertaken with College Sir Gar, there have been regular meetings and correspondence through e-mails and also some trial training events.</p> <p>The consulation template clearly identifies the results of the past 12-18 months and what difference this has already made within the community.</p>
<b>Contributing to key Strategies</b>	<p>Supporting strong communities can provide answers to the many challenges faced by todays society. This is reflected in legislation and guidance from Welsh Government :</p> <ul style="list-style-type: none"> <li>• <b>Strategic Equality Plan 2016</b> is to help tackle problems some groups of people face from poverty and inequality. The new extension and addition pruposed services will aid the community to overcome poverty and inequality by offering opportunities.</li> <li>• <b>The Social Services and Well Being Act</b> identifies how personal outcomes are influenced by circumstances and person strength and capabilities and that these are barriers to achieving in life. The aim of the project to extend the Leisure Centre and provide key services that reduce these barriers and help people succeed by addressing the act main targets of “Education training and recreation” and “Domestic, family and personal relationships” as well as providing Social and economic wellbeing.</li> </ul>

	<ul style="list-style-type: none"> <li>• The <b>Wellbeing of Future Generations Act</b> sets out goals for a healthier stronger Wales with happy communities where every one is treated fairly and equally. Providing services that meet the needs of the families , young people are essential in creating a stronger sustainable communities actively addressing and improving the economic social environment in accordance with the sustainable development principles aimed at achieving the well being goals.</li> <li>• <b>Tackling Poverty Plan 2013</b> is the Welsh Government action plan to tackle poverty across Wales and has targets related to <b>Education ,Young People not in Employment , Education or Training and Job opportunities- Communities for work as well as Health inequality , Housing and Communities</b>.The project address many of these targets by providing training to increase prospects and employability and by giving families and young people the mentoring , advice and guidance that will help them make the right choices in life. The project will also link into the future Communities First plans to tackle the pathways to employment.</li> <li>• <b>Simply Prudent Health Care</b> published in 2013 by the Bevan Commission considers how Wales can make the most effective use of available resources.In April 2015 the government implemented changes to the care Act that has affected many people that require support, the Act gives more responsibilities to Local Authorities to asses the support required . Many will require support from charities and organisations on a local level , the extension would provide a community space that would be able to deliver a number of key services within the community and with access to on site key medical care.</li> </ul>
<b>Ownership/ Lease</b>	Lease Agreement with CCC
<b>Cross Cutting Themes: Welsh Language ICT Equal Opportunities</b>	<ul style="list-style-type: none"> <li>• Health and Safety</li> <li>• Welsh Language Policy</li> <li>• Environmental Policy</li> <li>• Staff Policy</li> <li>• Volunteers Policy</li> <li>• Open Access Policy</li> <li>• Empowered Teamwork Safety</li> </ul>
<b>Cllr and Officer Consultations Undertaken</b>	<ul style="list-style-type: none"> <li>• Cllr Kim Broom</li> <li>• Meryl Gravell OBE</li> <li>• Trimsaran Community Council</li> <li>• Mike O'Shea – Welsh Government</li> <li>• Coleg Sir Gar</li> <li>• Lisa Clarridge – Head of Community Grants</li> </ul>

	<ul style="list-style-type: none"> <li>• Nerys Burton – Chief Executive Menter Cwm Gwendraeth</li> <li>• Amy Wakefield – CCC Senior Community Involvement Officer</li> <li>• CCC Planning Department</li> <li>• Pobol Bach Family Centre</li> <li>• Derwendeg Medical Centre Trimsaran</li> <li>• CAVS – Carmarthenshire Association of Voluntary Services</li> </ul>
<b>Roles and Responsibilities within organisation</b>	<p><b>Management Board</b> are responsible for the internal management and coordination :</p> <p><b>Meetings</b> The Forum meet bi monthly and each meeting decisions recorded and minutes maintained , the forum have a wide perspective on providing not only services within the centre but to the community as a whole .Other meetings are held if and when necessary in line with preparing for events or in the development of future improvements at the centre.</p> <p><b>Reporting</b> Minutes are kept on each of the meetings and decisions are recorded and maintained on file. The management team feed back to the forum on any financial matters, in some instances organisations with specialist knowledge are invited to attend the Forum meetings in order that the forum has the necessary information to make the correct decisions, in 2016 this related to the staff pension scheme.</p> <p><b>Financial decisions</b> Financial decisions are made based on availability of funds and by the Management Board, staff changes are reported by the manager on issues of increased staff costs such as the increase to the minimum wage. The manager also reports on any maintenance or building repair work required, all these issues must be approved by the management board prior to any costs being incurred.</p> <p>There is full support from the Community Council in the form of advice and guidance from the clerk who is based at the centre and also financial support on the ongoing maintenance of the centre and also in the form of an annual contribution to the annual running costs.</p>
<b>Mapping of service/ facility within the area</b>	<p>The approach of the forum is very much based on analysing need and identifying gaps through thematic meetings with partners, community involvement and organisational partnerships.</p> <p>There are no other providers of our services within the village, the nearest youth clubs would be either in Llanelli which is 5 miles east of Trimsaran or Burry Port which is 4 miles to the south of the village and the distance to these provisions is too great for the young people of Trimsaran to attend.</p>



<b>Exit strategy</b>	<p>The objective of the additional community facility is to;</p> <ul style="list-style-type: none"> <li>• Provide a place for activities to enable 8 - 10 organisations to participate in a range of activities, access services and information</li> <li>• Provide a fit for purpose space to carry out weekly youth support activities that will offer and encourage young people to participate, widen their horizons and become better citizens creating a sense of belonging which will reduce anti social behavior.</li> <li>• Provide 12 to 15 annual workshops or training activities in the extension resulting in improved skills, gaining qualifications and to boost employability.</li> <li>• To provide a multi purpose community room that will service weekly activities throughout the year that will improve parenting skills, also support young people and families</li> </ul>
<b>Outputs to be achieved</b>	<ul style="list-style-type: none"> <li>• Improve family life through good parenting skills.</li> <li>• Improve young peoples experiences and offer opportunity to achieve and reduce anti-social behaviour.</li> <li>• Influence changes to improve health.</li> <li>• Provide skills and training to raise confidence and job opportunities.</li> <li>• provide 12 to 15 annual workshops or training activities.</li> <li>• Weekly Youth support activities.</li> <li>• Enhance the skills of the community through a number of vocational and accredited training sessions.</li> </ul>
<b>Business Plan/Officer Comments</b>	<p>Welsh Government funding was approved mid-July 2018, following procurement tender process, which was finalised in October 2018, which identified a shortfall against original application costs submitted. Therefore this funding has been applied due to the deadline of all match funding confirmation being secured to be confirmed with Welsh Government by 1<sup>st</sup> December 2018, as all CFP monies have to be spent by 31<sup>st</sup> March 2019.</p> <p>Without the approval of this funding, may jeopardise the overall project commencing, which has been two years in developing to this stage.</p> <p>The centre enjoys the full support of the community council who provide both financial support and advice on all matters relating to maintaining and developing the Leisure Centre as a hub of the community and enjoys the support of the community the individuals and organisations that use the facility, as it is valued and enjoyed as a place for all to meet.</p> <p>The original community rooms of the Leisure Centre were transformed into a Doctors Surgery in 2010 as a Branch of the Kidwelly Surgery. This decision was based on the needs of the community, with a population of over 2500 with a high number of health issues, to retain the service within the village. The service</p>

	<p>provides District Nurse and Midwife Services as well as daily Doctors Surgeries and the function is invaluable to the community.</p> <p>There will always be an ongoing programme of product development the forum will always seek ways of making Trimsaran a better place to life and work.</p>
<b>Economic Benefit</b>	<ul style="list-style-type: none"> <li>• <b>Number of individuals into training/education - 40</b></li> <li>• <b>Number of individuals into volunteering - 22</b></li> <li>• Number of individuals into employment</li> <li>• <b>Number of community groups assisted - 12</b></li> <li>• Number of social enterprises created</li> <li>• Number of social enterprises supported</li> <li>• <b>Number of full time jobs created - 2</b></li> <li>• <b>Number of jobs safeguarded - 2</b></li> <li>• <b>Public and private leverage funding - £200,536</b></li> </ul>
<b>Recommendation</b>	<b>Award - £10,000</b>
<b>Subject to</b>	

# Agenda Item 5

By virtue of paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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